



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://apps.tn.gov/pmn/index.html>.

A detailed meeting agenda will be available on line when finalized at <http://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office at 1-800-778-4123.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
Amended**

**Date:** August 5, 2015

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Lisa Lampley, Board Director

**Name of Board:** Board of Veterinary Medical Examiners

**Date of Meeting:** August 12, 2015

**Time:** 9:00 a.m. Central Time

**Place:** Iris Room  
665 Mainstream Drive, Ground Floor  
Nashville, TN 37243

Link to Live Video Stream:

August 12, 2015: <https://web.nowuseeit.tn.gov/Mediasite/Play/e9e09b7cf4dc449bbae35a165153f7a41d>

**Major Item(s) on Agenda:**

1. Review Conflict of Interest Policy

2. Review and approve the minutes from the April 8, 2015 meeting
3. Applicant Interviews/ Reviews:
  - a. Jillian N. Burns, LVMT
  - b. Sherrie L. Carter, CAET
  - c. Christopher T. Mahoney, CAET
  - d. Alexandra J. Silver, DVM
  - e. Ursula s. Hilliard, DVM
  - f. Tera D. Proctor, CAET
  - g. Robyn K. Smith, CAET
4. Receive reports and/or requests from the Office of General Counsel
  - a. Contested Cases
  - b. Consent Orders
  - c. Agreed Orders
  - d. Agreed Citations
  - e. Orders of Compliance
  - f. Appearances pursuant to Board Order
  - g. Request for Order Modification
5. Receive financial report from Fiscal Officer
6. Review and approve the minutes from the June 3, 2015 taskforce meeting
7. Discuss recommendation from taskforce regarding the interpretation of T.C.A. 63-12-139(c)
8. Conduct hearing for Petition for Declaratory Order submitted by PawsPlus
9. Discuss and consider authoring rulemaking hearing regarding veterinarian-client-patient relationship and place where practice of veterinary medicine is deemed to occur
10. Discuss proposed American Association of Veterinary State Boards (AAVSB) bylaws amendments
11. Discuss and approve funding for Keith Hodges, Board Attorney, to attend the 2015 Federation of Association of Regulatory Boards (FARB) Regulatory Law Seminar to be held October 1 – 4, 2015 in Denver, Colorado
12. Discuss legislation and take action if needed
13. Discuss and take action if needed regarding rulemaking hearings, rule amendments, and policies
14. Receive reports and/or requests from the Director/Manager
15. Receive reports and/or requests from the Division of Health Licensure and Regulation
16. Receive reports and/or requests from the Office of Investigations

17. Receive reports and/or requests from the Disciplinary Coordinator
18. Receive reports and/or requests from the Continuing Education Compliance Unit
19. Review, approve/deny and ratify new licensure files/ reinstatements/closed
20. Review, approve/deny continuing education courses and waiver/extension requests
21. Review correspondence
22. Adjournment

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.